



# The Northwest Seaport Alliance (NWSA) Audit Committee

## MINUTES

Tuesday, April 30, 2024

10:00 AM

Held virtually via Teams and streamed live on the meetings page

[www.nwseaportalliance.com](http://www.nwseaportalliance.com)

### Audit Committee Members Present:

Port of Seattle Commissioners Toshiko Hasegawa and Ryan Calkins

Port of Tacoma Commissioners Deanna Keller and Dick Marzano

### NWSA staff present:

David Morrison, CFO

Donald Kelley, Director, Accounting and Port Auditor

Thais Howard, Director, Engineering

Leilani Berinobis, Sr. Executive Assistant to the CEO and Deputy CEO

Juliet Campbell, Clerk

### Port of Seattle staff present:

Lisa Lam, Director of Accounting & Financial Reporting

#### 1. CALL TO ORDER

Commissioner Calkins called the meeting to order at 10:05 a.m.

#### 2. ACTION AGENDA

Approval of Audit Committee Meeting Minutes.

The minutes of the October 6, 2023 committee meeting were approved by unanimous consent.

#### 3. AUDITOR REPORT

2023 Financial Audit Results

New Director of Accounting and Port Auditor for the Port of Tacoma and NWSA Auditor, Donald Kelley, introduced himself.

Olga Darlington, Lead Client Service Partner and Anna Waldren, Senior Manager from Moss Adams presented the NWSA's 2023 audit results.

The auditors issued reports on the following for the NWSA:

- Financial Statements for the Enterprise Fund;
- Internal Controls Over Financial Reporting and on Compliance and Other Matters;
- Compliance For Major Federal Programs and on Internal Control Over Compliance; and
- The Schedule of Expenditures of Federal Awards.

All reports issued were clean.

#### 4. 2024 AUDIT SCHEDULE

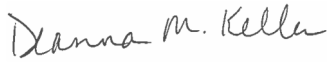
Mr. Kelley informed the Committee that the financial auditors will return in October 2024 to provide the entrance presentation for the 2024 financial audit.

Additionally, he informed the Committee that the State Auditor's Office (SAO) deferred the 2021 and 2022 accountability audits due to resource constraints for the SAO and the NWSA. The SAO typically performs an annual audit. Though the deferral will result in a larger audit (covering the three years instead of one) staff does not have concerns as history has proved that the NWSA controls are tight. The SAO will begin its accountability audit of the NWSA in October 2024 covering the years 2021, 2022 and 2023.

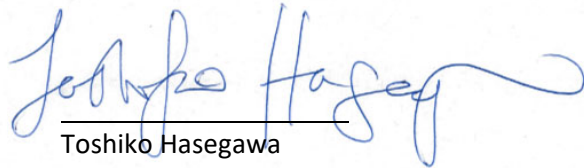
Commissioner Marzano expressed concern that if there were something problematic, waiting three years for an audit may the item unchecked for an extended period which could make it harder to rectify. Staff acknowledged the concern and added that he believes that part of the reason SAO was comfortable deferring the audit is due to the historic performance of the NWSA. He noted also that the NWSA systems are mature and there are tenured people in key positions. He does not believe the extended timeframe for the audit presents added risk.

5. ADJOURNMENT

With no further business, the meeting adjourned at 10:29 a.m.



Deanna Keller  
Audit Committee Co-Chair  
The Northwest Seaport Alliance



Toshiko Hasegawa  
Audit Committee Co-Chair  
The Northwest Seaport Alliance