

**THE NORTHWEST SEAPORT ALLIANCE**  
**MEMORANDUM**

**MANAGING MEMBERS**  
**STAFF BRIEFING**

Item No.	7B
Date of Meeting	October 27, 2022

**DATE:** October 14, 2022

**TO:** Managing Members

**FROM:** John Wolfe, CEO

Sponsor: David Morrison, CFO

**SUBJECT:** **2023 & Future year Cargo forecast, 2023 Operational Budget and 2024-2027 Forecast, 2023-2027 Capital Investment Plan, and 2023 Service Level Agreements**

**A. SYNOPSIS**

The study session will review the 2023 and future year Cargo forecast, the proposed 2023 NWSA operating budget, the 2024-2027 operating forecast, the proposed 2023-2027 Capital Investment Plan (CIP), and the 2023 Service Level Agreements.

**B. BACKGROUND**

The NWSA operating budget and CIP implement the business plan and are important components of each home port budget. This session will review the Cargo Forecast, the proposed 2023 operating budget, the 2024-2027 Operating Forecast, the 2023-2027 CIP, and the 2023 Service Level Agreements in preparation for the budget adoption meeting.

**C. ATTACHMENTS TO THIS REQUEST**

- Draft 2023 and Future Year Cargo Forecast
- Draft 2023 NWSA Budget Document
- Draft 2023 NWSA Budget Study Session Presentation
- Draft 2023-2027 CIP list by location
- Draft 2023 POS Service Level Agreements
- Draft 2023 POT Service Level Agreements

**D. NEXT STEPS**

- POT Budget Study Session Wednesday, November 3<sup>rd</sup>
- NWSA Budget Adoption Monday November 7<sup>th</sup>
- POS Budget Public Hearing Tuesday November 8<sup>th</sup>
- POT Budget Adoption Tuesday November 17<sup>th</sup>
- POS Budget Adoption Monday November 29<sup>th</sup>