

MEETING MINUTES

Port of Tacoma Commission



REGULAR MEETING

JUNE 18, 2024 - 12:00 p.m. Public Session Start

Fabulich Center, Room #104: 3600 Port of Tacoma Road, Fife

The Port of Tacoma Commission met for a regular meeting on **June 18, 2024** at the Fabulich Center, 3600 Port of Tacoma Road, Fife, WA. Commissioners Kristin Ang, Deanna Keller, John McCarthy, Dick Marzano, and Don Meyer were in attendance. A quorum was met.

CALL TO ORDER | EXECUTIVE SESSION:

Commissioner Kristin Ang, Port of Tacoma Commission President, called the meeting to order at **10:00 a.m.** and announced that the Commission would recess into a closed **Special Order of Business** until **10:15 a.m.** to discuss a labor collective bargaining agreement, followed by an **Executive Session** until **10:45 a.m.** to discuss:

- One (1) Property Leasing & Potential Litigation Item – RCW 42.30.110(1)(c) & RCW 42.30.110(1)(i)
- One (1) Potential Litigation Item – RCW 42.30.110(1)(i)

Executive Director, Eric Johnson, stated the factors allowed to be discussed during Executive Session in relation to real estate leasing are as follows: size and zoning of the property, distance from and connectivity to deep-water marine terminals, job creation and potential, and consistency with the Strategic Plan.

1. RETURN TO ORDER & FLAG SALUTE:

Commissioner Ang returned the meeting to order at **12:00 p.m.** and stated they were in a closed Special Order of Business until **10:15 a.m.**, followed by an Executive Session until **11:00 a.m.** The public meeting began with the Pledge of Allegiance. Commissioner Ang acknowledged that we are situated on the traditional homelands of the Puyallup Tribe and committed to uplifting the voices, experiences, and histories of the Indigenous people of this land.

2. APPROVAL OF AGENDA:

Commissioner Ang requested that item 7B under Special Order of Business be cancelled and moved to the July meeting.

MOTION: Amend the agenda to cancel item 7B in Special Order of Business and move it to the July meeting.

Motion was made by Commissioner Ang and seconded by Commissioner Marzano.

VOTE: Motion Carried 5-0

Commissioner Ang	Aye
Commissioner Keller	Aye
Commissioner McCarthy	Aye
Commissioner Marzano	Aye
Commissioner Meyer	Aye

No additional changes were made or requested. The rest of the agenda was adopted by unanimous consent.

3. EXECUTIVE DIRECTOR'S REPORT – Eric Johnson

- The Proclamation honoring Willie Adams, former President of Local Longshoremen Union, was moved to the July meeting because today's meeting overlapped with the ILWU Convention. We postponed the Proclamation to allow for representatives from the Union to attend.
- The Port's Outreach activities for the summer began last week with the City of Lakewood's Farmer's Market.
- The Foss Waterway Seaport's Tacoma Ocean Fest 2024 event is on June 29th. We will be partnering with the Youth Marine Foundation to offer two boat tours on the Doolin Rogers (1pm & 3pm).
- The Port's Annual Boat Tours will be on Sunday, August 18th. It is our most popular event each year. Free tickets for the public will be available through our website starting on July 10th.

4. PUBLIC COMMENT: None given at this meeting.

5. CONSENT AGENDA:

- A. Approval of the minutes from the May 21, 2024 Commission Meeting.
- B. Approval of Disbursement Certifications during the period of 5-10-24 to 6-9-24: Check numbers 240356 to 240594 in the amount of \$2,701,673.23, and electronic payments in the amount of \$8,967,625.55 for a total of \$11,669,298.83.

MOTION: Approve Consent Agenda as presented.

*Motion was made by Commissioner Keller and seconded by Commissioner Meyer.
Discussion ensued.*

VOTE: Motion Carried 5-0

Commissioner Ang	Aye
Commissioner Keller	Aye
Commissioner McCarthy	Aye
Commissioner Marzano	Aye
Commissioner Meyer	Aye

6. COMMISSION ACTIONS:

A. New Port Business Center Building Square Footage Approval

Alisa Praskovich (Chief—Strategic Projects & Commission Relations) and Stanley Ryter, PE (Sr. Project Manager) presented on behalf of the Port. The building size approval is needed to finalize design and cost estimation. Extensive research and discussion have been completed to reach the square footage requested. Function and value were considered. The requested size will accommodate 160 staff, office spaces, public spaces, the lobby and Commission meeting space.

MOTION (Original): Approve the design for approximately 60,000 square feet of occupied space for the Port Business Center, which will include administrative offices, Commission meeting spaces, and a public lobby.

*Motion was made by Commissioner Keller and seconded by Commissioner Marzano.
Discussion ensued.*

MOTION TO AMEND: Approve the design for approximately 60,000 square feet of occupied space for the Port Business Center, which will include administrative offices, Commission meeting spaces, and a public lobby. Furthermore, request options for the boot area to be presented to the Commission within 60 days.

*Motion to amend was made by Commissioner Meyer and seconded by Commissioner McCarthy.
Discussion ensued on motion to amend.*

MOTION TO AMEND WITHDRAWN by Commissioner Meyer with no objections.

MOTION TO TABLE: Move to table the original motion to the next Commission meeting (July).

*Motion was made by Commissioner McCarthy and seconded by Commissioner Meyer.
Discussion ensued.*

VOTE TO TABLE: Motion Failed 2-3

Commissioner Ang	Nay
Commissioner Keller	Nay
Commissioner McCarthy	Aye
Commissioner Marzano	Nay
Commissioner Meyer	Aye

VOTE MOTION (Original): Motion Carried 3-2

Commissioner Ang	Aye
Commissioner Keller	Aye
Commissioner McCarthy	Nay
Commissioner Marzano	Aye
Commissioner Meyer	Nay

B. Commission International Travel Approval (July-December 2024)

Alisa Praskovich (Chief—Strategic Projects & Commission Relations) presented on behalf of the Port. Travel for the remainder of the year includes Europe customer visits, a Seoul, Korea & Taiwan visit, the IAPH World Ports Conference, and the Busan International Port Conference.

MOTION: Approve semi-annual Commission international travel from July 1, 2024 through December 31, 2024 in separate votes for each trip.

Motion was made by Commissioner Meyer and seconded by Commissioner Keller.

MOTION WITHDRAWN by Commissioner Meyer with no objections.

MOTION: Approve all four Commission international travel presented through one vote.

Motion was made by Commissioner Marzano and seconded by Commissioner Meyer.

VOTE ON MOTION: Motion Carried 5-0

Commissioner Ang	Aye
Commissioner Keller	Aye
Commissioner McCarthy	Aye
Commissioner Marzano	Aye
Commissioner Meyer	Aye

C. Video Production & Web Streaming Services Contract Approval

Alisa Praskovich (Chief—Strategic Projects & Commission Relations), Sharon Rothwell (Director—Contracts & Purchasing), and Michelle Walker (Contracts & Procurement Analyst) presented on behalf of the Port. The current contract expires at the end of June 2024. Services from a third-party consultant are needed for Port of Tacoma Commission public meetings. Request for proposals were made and Worktank Enterprises LLC was selected by a committee comprised of staff.

MOTION: Authorize the Executive Director, or his designee, to enter into Personal Services Agreement No. 072096 with Worktank Enterprises LLC for the Video Production and Web Streaming Services contract in the amount of \$650,000 over a five-year (5) period.

Motion was made by Commissioner Marzano and seconded by Commissioner Keller.

Discussion ensued.

VOTE: Motion Carried 5-0

Commissioner Ang	Aye
Commissioner Keller	Aye
Commissioner McCarthy	Aye
Commissioner Marzano	Aye
Commissioner Meyer	Aye

D. Summer Certification Program Interlocal Agreement (ILA) with Tacoma Public Schools

Leslie Barstow (Manager—Community Relations & Workforce Development) presented on behalf of the Port. She requested a 3-year ILA with Tacoma Public Schools to support their Summer Certification Program. 150 students were served last year. This year's request is for a 3-year commitment, thus the increase in cost.

MOTION: Authorize the Executive Director, or his designee, to execute a three-year Interlocal Agreement with Tacoma Public Schools to support their Certification Programs, for an annual authorized amount of \$30,000 and a total authorized amount of \$90,000.

Motion was made by Commissioner Meyer and seconded by Commissioner Keller.

Discussion ensued.

VOTE: Motion Carried 5-0

Commissioner Ang	Aye
Commissioner Keller	Aye
Commissioner McCarthy	Aye
Commissioner Marzano	Aye
Commissioner Meyer	Aye

7. SPECIAL ORDER OF BUSINESS:

A. Proclamation 2024-04-PT: Recognizing LGBTQ Pride Month.

Commissioner Ang read the Proclamation recognizing July as LGBTQ Pride month.

MOTION: Approve Proclamation 2024-04-PT recognizing LGBTQ Pride month.

Motion was made by Commissioner McCarthy and seconded by Commissioner Keller. No discussion.

VOTE: Motion Carried 5-0

Commissioner Ang	Aye
Commissioner Keller	Aye
Commissioner McCarthy	Aye
Commissioner Marzano	Aye
Commissioner Meyer	Aye

B. Postponed - Proclamation 2024-05-PT: Honoring William E. Adams was removed from this agenda earlier in the meeting and rescheduled for the July Port of Tacoma Commission meeting.

8. NEW BUSINESS:

A. Report on the Boot for Master Planning Efforts.

MOTION: Request a report from the Executive Director to present options for the boot to the Commission within 60 days as part of the Master Planning efforts.

Motion was made by Commissioner Meyer and seconded by Commissioner Keller.

No discussion.

VOTE: Motion Carried 5-0

Commissioner Ang	Aye
Commissioner Keller	Aye
Commissioner McCarthy	Aye
Commissioner Marzano	Aye
Commissioner Meyer	Aye

B. Tidelands Subarea Plan

MOTION: Call a Special Meeting of the Commission to discuss the Tidelands Subarea Plan before July 11, 2024 (at a date to be determined).

Motion was made by Commissioner Keller and seconded by Commissioner Marzano.

Discussion ensued.

VOTE: Motion Carried 5-0

Commissioner Ang	Aye
Commissioner Keller	Aye
Commissioner McCarthy	Aye
Commissioner Marzano	Aye
Commissioner Meyer	Aye

9. COMMITTEE REPORTS: None given at this meeting.

10. ISSUE BRIEFINGS:

A. Environmental Action Plan

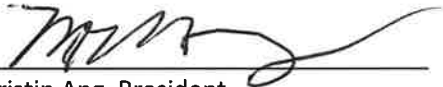
Jason Jordan (Sr. Director—Environmental & Planning Services) presented an annual update on behalf of the Port. The Environmental Action Plan includes strategies and actions from the Port’s Strategic Plan and Implementation Plan to measure progress. The presentation included a list of recent environmental accomplishments and reviewed completed action items for water quality & habitat, air quality, and remediation.

11. ANNOUNCEMENTS / COMMISSIONER COMMENTS:

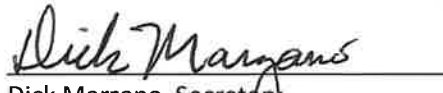
1. **Commissioner Marzano** – Thanked staff for all the work they do.
2. **Commissioner Ang** – Invited Commissioners to the SelectUSA Event on June 20th at the Center for Urban Waters. Wished everyone a happy Pride.
3. No comments or announcements were given at the meeting from Commissioners Keller, McCarthy & Meyer.

12. ADJOURNMENT: Commissioner Ang adjourned the meeting at **2:23 p.m.**

Attest:



Kristin Ang, President
Port of Tacoma Commission



Dick Marzano, Secretary
Port of Tacoma Commission



Helen Hickman, Clerk of the Port
Port of Tacoma