

MEETING MINUTES

Port of Tacoma Commission



REGULAR MEETING

AUGUST 20, 2024 - 12:00 p.m. Public Session Start

Fabulich Center, Room #104: 3600 Port of Tacoma Road, Fife

The Port of Tacoma Commission met for a regular meeting on **August 20, 2024** at the Fabulich Center, 3600 Port of Tacoma Road, Fife, WA. Commissioners Kristin Ang, Deanna Keller, Dick Marzano, and Don Meyer were in attendance at the start of the meeting. A quorum was met. Commissioner John McCarthy joined remotely at **11:21 a.m.** during Executive Session.

CALL TO ORDER | EXECUTIVE SESSION:

Commissioner Kristin Ang, Port of Tacoma Commission President, called the meeting to order at **10:00 a.m.** and announced the Commission would meet in **Executive Session** until **12:00 p.m.** to discuss:

- Two (2) Potential Litigation Items – RCW 42.30.110(1)(i)
- One (1) Property Leasing & Potential Litigation Item – RCW 42.30.110(1)(c) & RCW 42.30.110(1)(i)
- One (1) Acquisition of Real Estate – RCW 42.30.110(1)(b)

Executive Director, Eric Johnson, stated the factors allowed to be discussed during Executive Session in relation to real estate leasing are as follows: size and zoning of the property, distance from and connectivity to deep-water marine terminals, job creation and potential, and consistency with the Strategic Plan.

At **11:54 a.m.**, Commissioner Ang extended Executive Session until **12:15 p.m.**

1. RETURN TO ORDER & FLAG SALUTE:

Commissioner Ang returned the meeting to order at **12:16 p.m.**, and stated the Commission met in Executive Session until **12:00 p.m.** The public meeting began with the Pledge of Allegiance. Commissioner Ang acknowledged that we are situated on the traditional homelands of the Puyallup Tribe and committed to uplifting the voices, experiences, and histories of the Indigenous people of this land.

2. APPROVAL OF AGENDA:

Commissioner Ang sought approval of the presented agenda. A motion was made to move one item off the agenda. No other changes to the agenda were requested or made.

MOTION: Defer item 7A—Proclamation 2024-05-PT Honoring William Adams from today's agenda and place the item back on a future meeting agenda when Mr. Adams can be available to attend in person.

Moved by Commissioner Meyer and seconded by Commissioner Marzano.

VOTE TAKEN VIA ROLL CALL: Motion Carried 5-0

Commissioner Ang	Aye
Commissioner Keller	Aye
Commissioner McCarthy	Aye
Commissioner Marzano	Aye
Commissioner Meyer	Aye

3. **EXECUTIVE DIRECTOR'S REPORT – Eric Johnson**

- The Port hosted our annual Boat Tour on Sunday, August 18th. Over 900 people attended. Eric thanked Leslie Barstow, Katie Skelton and our intern, Kyla Rogers, for their work in organizing this year's successful community event.
- Our Touch as Truck event will be held Saturday, September 28th. This is our next free, community event which allows folks to get up close and personal with the larger vehicles used at the Port. This is a popular event with families.
- On October 2nd, the Port of Tacoma Commission will participate in a Joint Study Session with the City of Fife to talk about items of mutual interest to both our organizations.

4. **PUBLIC COMMENT:** None given at this meeting.

5. **CONSENT AGENDA:**

- A. Approval of the minutes from the 7/16/24 meeting.
- B. Disbursement Certifications during the period of 7/10/24 to 7/31/24 for a total of \$9,703,257.10: Check numbers 240899 to 241149 in the amount of \$4,630,270.13, and electronic payments in the amount of \$5,072,986.97.

MOTION: Approve the Consent Agenda as presented.

Motion was made by Commissioner Marzano and seconded by Commissioner Meyer.

VOTE TAKEN VIA ROLL CALL: Motion Carried 5-0

Commissioner Ang	Aye
Commissioner Keller	Aye
Commissioner McCarthy	Aye
Commissioner Marzano	Aye
Commissioner Meyer	Aye

6. **COMMISSION ACTIONS:**

A. Maritime Center Interim Cleanup & Cost Recovery Authorization

Rob Healy (Sr. Manager—Environmental) and Stanley Ryter (Sr. Project Manager—Engineering) presented on behalf of the Port. Project cost approval was requested for work at the site designated for the new Port Maritime Center administration building. The amount requested covers interim cleanup, a building demolition, asbestos abatement, and legal fees for cost recovery from potentially liable parties.

MOTION: Approve project authorization in the amount of \$13,000,000 for a total authorized amount of \$24,770,000 for work associated with the Port of Tacoma Maritime Center, Project No. 101549.01.

Motion was made by Commissioner Keller and seconded by Commissioner Marzano. Discussion ensued.

VOTE TAKEN VIA ROLL CALL: Motion Carried 5-0

Commissioner Ang	Aye
Commissioner Keller	Aye
Commissioner McCarthy	Aye

Commissioner Marzano	Aye
Commissioner Meyer	Aye

B. Parcel 91 Sound Mattress Cleanup Project Authorization

Rob Healy (Sr. Manager—Environmental) presented on behalf of the Port. Authorization was requested for cleanup on a site located across the street from the current Port administration building. The site was purchased in 2006 from Sound Mattress, and contamination was found in the groundwater and soil on this parcel. In April 2022, the Port entered into an Agreed Order with Ecology for a Conceptual Site Model, Remedial Investigation, Feasibility Study and submitted a preliminary draft Cleanup Action Plan. This request sought additional funding for these cleanup efforts.

MOTION: Approve a project authorization in the amount of \$2,000,000 for a total authorized amount of \$3,530,000, for work associated with the Parcel 91 Sound Mattress Cleanup, Master Identification No. 101042.02.

Motion was made by Commissioner Meyer and seconded by Commissioner Keller. Discussion ensued.

VOTE TAKEN VIA ROLL CALL: Motion Carried 5-0

Commissioner Ang	Aye
Commissioner Keller	Aye
Commissioner McCarthy	Aye
Commissioner Marzano	Aye
Commissioner Meyer	Aye

C. City of Fife Homelessness Funding – Interlocal Agreement (ILA) Approval

Matthew Mauer (Government Affairs Manager) presented on behalf of the Port. Authorization was requested to continue support of the street outreach program with the City of Fife to address the homelessness crisis. The original one-year ILA approved by the Commission last year expired in June. This authorization approval seeks to extend assistance and efforts with a multi-year ILA.

MOTION: Approve authorization funding in the amount of \$100,000 per year for five years, for a total authorized amount of \$500,000 to the City of Fife for use in support of the City’s homelessness street outreach program and authorize the Executive Director or his designee to enter into an Interlocal Agreement with the City of Fife in substantially the form provided necessary to implement the same.

Motion was made by Commissioner Meyer and seconded by Commissioner Keller. Discussion ensued.

Amendment to Motion: Amend the main motion to strike out the words “authorize funding in the amount of \$100,000 for five years, for a total authorized amount of \$500,000” and replace with the words “authorize funding in the amount of \$100,000 per year for three years, for a total authorized amount of \$300,000.”

Amendment was moved by Commissioner Meyer and seconded by Commissioner Marzano.

VOTE ON AMENDED MOTION VIA ROLL CALL: Motion Carried 5-0

Commissioner Ang	Aye
Commissioner Keller	Aye
Commissioner McCarthy	Aye
Commissioner Marzano	Aye
Commissioner Meyer	Aye

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- **RESTATED MOTION:** Approve authorization funding in the amount of \$100,000 per year for three years, for a total authorized amount of \$300,000 to the City of Fife for use in support of the City’s homelessness street outreach program and authorize the Executive Director or his designee to enter into an Interlocal Agreement with the City of Fife in substantially the form provided necessary to implement the same.

VOTE ON RESTATED MOTION VIA ROLL CALL: Motion Carried 5-0

Commissioner Ang	Aye
Commissioner Keller	Aye
Commissioner McCarthy	Aye
Commissioner Marzano	Aye
Commissioner Meyer	Aye

7. SPECIAL ORDER OF BUSINESS:

A. Proclamation 2024-05-PT – Honoring William E. Adams (POSTPONED)

This item was removed from the agenda earlier in the meeting and postponed until a future meeting in which Willie Adams can attend a Commission meeting in person.

B. Proclamation 2024-06-PT – Honoring Bruce Kendall

Commissioner Ang read the Proclamation in honor of Bruce Kendall’s retirement from the Economic Development Board.

MOTION: Approve Proclamation 2024-06-PT Honoring Bruce Kendall.

Motion was made by Commissioner Marzano and seconded by Commissioner Keller. Comments were given.

VOTE TAKEN VIA ROLL CALL: Motion Carried 5-0

Commissioner Ang	Aye
Commissioner Keller	Aye
Commissioner McCarthy	Aye
Commissioner Marzano	Aye
Commissioner Meyer	Aye

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- 8. NEW BUSINESS:** None given at this meeting.

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- 9. COMMITTEE REPORTS:** None given at this meeting.

10. ISSUE BRIEFINGS:

A. Annual EDB Briefing

A yearly update was given by Bruce Kendall, President & CEO of the Economic Development Board (EDB). Highlights on their programs from the last year were provided. DEI initiatives of the EDB were summarized, including a program that supports BIPOC businesses.

B. Incident Command System for Decision Makers

Amy Gillespie (Deputy Director) with Pierce County Emergency Management presented on the Incident Command System (ICS) and how it relates to policy makers. Best practices were presented and recommended at the meeting.

11. ANNOUNCEMENTS / COMMISSIONER COMMENTS:

- A. Commissioner Keller:** Congratulated and commended the Port Communications staff and Graham Johnson for the “Working Waterfront” videos, which provide a Port 101 reporting of what is happening at the Port. She also mentioned a video that constituents are talking about on YouTube by Pretty Gritty Tours, which reported on the Port Maritime Center and the Maritime Skills Center, and the history of the Wheeler Osgood property.
- B. Commissioner Meyer:** Requested a briefing from the City of Tacoma on their plans for the west side of the Thea Foss Waterway, opposite our new building site. Eric Johnson responded that he has monthly meetings with the City Manager. They met last Thursday. Eric had requested a briefing on that topic and is waiting to hear back.
- C. Commissioner Marzano:** Thanked staff for their work with the Boat Tours. He reported that we will be hearing from the Port of Seattle’s Office of Equity, Diversity & Inclusion (OEDI) about their work during our monthly DEI meeting.
- D. Commissioner Ang :** Thanked staff (Leslie Barstow, Katie Skelton and the department) for the Boat Tours, with approximately 1,000 community members in attendance.
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12. ADJOURNMENT: Commissioner Ang adjourned the meeting at **2:18 p.m.**


Attest:



Kristin Ang, President
Port of Tacoma Commission



Dick Marzano, Secretary
Port of Tacoma Commission



Helen Hickman, Clerk of the Port
Port of Tacoma