

PORT OF TACOMA COMMISSION
ACTION ITEM MEMO



Item No: 6D
Meeting Date: 5/23/2023

DATE: May 9, 2023
TO: Port of Tacoma Commission
FROM: Eric Johnson, Executive Director
Sponsor: Heather Burgess, Port Legal Counsel
SUBJECT: Ad Hoc Committee – Commission Code of Governance and Conduct Review

A. ACTION REQUESTED

Appoint two (2) members of the Commission to serve as an Ad Hoc Committee to review Resolution 2022-05-PT establishing a Code of Governance and Conduct for Port Commissioners.

B. BACKGROUND

On March 17, 2022, the Commission adopted Resolution 2022-05-PT establishing a Code of Governance and Conduct for Port Commissioners. The Resolution establishes a Commission Conduct Committee to address and respond to alleged violations of the Code.

Port Legal Counsel, in consultation with the Commission Conduct Committee (comprised of the President and Vice-President of the Commission), reviewed the current Code of Governance and Conduct and recommended changes to the Violations and Enforcement provisions.

The Commission received a draft of the proposed amendment in the April 21, 2023 Friday packet and reviewed the proposal during its May 4, 2023 regular meeting. Following discussion, the Commission requested that Port Legal Counsel bring an action to create a Commission committee to review and make recommendations regarding potential changes to the Resolution to the Commission.

Art. III para. 8 of the Commission Bylaws authorizes the Commission to create temporary (or ad hoc committees by motion. Temporary committees are formed to make recommendations to the full Commission and do not conduct hearings or take testimony or public comment.

C. NEXT STEPS

- Propose and adopt a motion creating an ad hoc committee to review the Code of Governance and Conduct for Port Commissioners and make recommendations to the Commission regarding potential changes or revisions.
- Determine a committee meeting schedule and work plan.