

PORT OF TACOMA COMMISSION
ACTION ITEM MEMO



Item No: 6H
Meeting: 5/23/2023

DATE: May 8, 2023
TO: Port of Tacoma Commission
FROM: Eric Johnson, Executive Director
Project Manager: Alisa Praskovich, Chief, Strategic Projects & Commission Relations
SUBJECT: Commission International Travel: July 1 – December 31, 2023

A. ACTION REQUESTED

Request semi-annual approval for Commission international travel from July 1 through December 31, 2023.

B. BACKGROUND – POSSIBLE TRAVEL INCLUDES:

EVENT	VENUE	DATES
<p>1. EUROPE Customer Visits</p> <p>Purpose: Meet with current and potential new customers operating out of Europe’s busiest ports of Hamburg, Rotterdam and Geneva.</p> <p>Estimated Cost: \$15,000</p>	Europe	June 24 to 30

C. SOURCE OF FUNDS:

The 2023 Commission Travel Budget provides funds for Commission international travel for July 1 through December 31, 2023.

D. NEXT STEPS

The Commission will vote to authorize their approved international trips. Authorization of a trip does not guarantee that a commissioner(s) will participate in it.