

BOARD OF COMMISSIONERS
THE FABULICH CENTER, ROOM 104
3600 PORT OF TACOMA ROAD, TACOMA, WASHINGTON

COMMISSIONERS PRESENT

Don Meyer, President
Clare Petrich, Vice President
Don Johnson, Secretary
Dick Marzano, 2nd Assistant Secretary
John McCarthy, 1st Assistant Secretary

STAFF PRESENT

John Wolfe, Chief Executive Officer
Carolyn Lake, Port Counsel
Louis P. Cooper, Jr., Sr. Dir. Security & Labor Relations
Juliet Campbell, Clerk of the Port

8:30 A.M.: SPECIAL COMMISSION MEETING

1. CALL TO ORDER:

Commissioner Meyer called the Special Commission Meeting to order at 8:30 a.m. and the pledge of allegiance was recited.

2. PUBLIC COMMENT: None.

3. ACTION AGENDA:

A. Security Services Agreement

Presented by Louis P. Cooper Jr., Sr. Dir. Security and Labor Relations

Motion was made by Commissioner Petrich, seconded by Commissioner Johnson:

“Approval to execute the Third Amendment to the Security Services Agreement between SSA Terminals (Tacoma) LLC and the Port of Tacoma, which extends the agreement through October 31, 2018.”

Discussion Included:

1. In 2009 the Commission approved a contract for the Port of Tacoma to provide APM with security services. APM terminated its lease in 2017. SSA Terminals (Tacoma) LLC (SSA) began operating the terminal in October 2017. The Commission approved the transfer of the Security Services Agreement from APM to SSA through April 30, 2018. Through the first and second amendments to the contract, services were extended through July 17, 2018.
2. This third amendment will extend the existing contract through October 2018 allowing for negotiations to be completed. Staff intends to return to the Commission prior to October with a new contract for a term of three to five years.
3. Commissioner McCarthy questioned the “benefits & fringes” amount of 54% of contract costs (slide six of the presentation) noting that it seemed rather high. Mr. Cooper clarified the amount includes benefits, fringes, other operational costs, operating and administrative costs, profit margin, a full-time manager of security and the administrative cost associated with that position (one full-time administrative assistant). Commissioner Johnson stated those items reflect “labor costs plus benefits” vs. “benefits and fringe” and that profit margin should be removed from that calculation. Clarity is needed and Commissioner Meyer directed that future presentation include the amount billed to the customer and the cost to the Port.

VOTE:

Commissioner Johnson - Aye

Commissioner McCarthy: Aye

Commissioner Marzano – *Abstain – due to his affiliation with the ILWU*

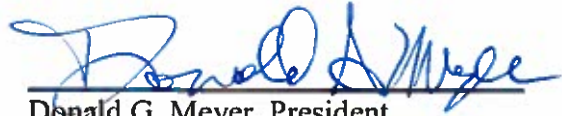
Commissioner Meyer - Aye

Commissioner Petrich – Aye

MOTION CARRIED 4-1

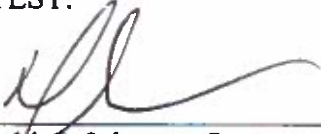
4. **ADJOURNMENT:**

There being no further business, President Meyer adjourned the meeting at 8:42 a.m.



Donald G. Meyer, President
Port of Tacoma Commission

ATTEST:



Donald C. Johnson, Secretary
Port of Tacoma Commission



Juliet Campbell, Clerk of the Port
Port of Tacoma