

ACTION ITEM MEMO

Port of Tacoma Commission



Item No: 5D
Meeting Date: 8/15/23

DATE: July 27, 2023
TO: Port of Tacoma Commission
FROM: Eric Johnson, Executive Director
Sponsor: Heather Burgess, Port Legal Counsel
SUBJECT: Resolution 2023-13-PT: Amending Port of Tacoma Commission 2023 Amended and Restated Bylaws

A. ACTION REQUESTED

Approve Resolution 2023-13-PT amending the Port of Tacoma Commission 2023 Amended and Restated Bylaws.

B. BACKGROUND

The previous Resolution 2023-07-PT, adopted on May 23, 2023, included a typographical error in Art. V(1) regarding the number of additional regular Commission meetings. The Port of Tacoma further desires to amend provisions regarding the scheduling of regular meetings which fall on or follow a scheduled holiday, similar to NWSA's meeting structure.

The proposed change would strike the current Article V, Paragraph 1 in its entirety and replace with the following:

Article V. Commission Meetings

- Regular Meetings: No additional notice shall be required for regular meetings; the time and place of which are established by these Bylaws or state law. Regular meetings of the Commission shall be held at noon on the third Tuesday of each month and at noon on the first Thursday of February, May, September, and November. In the event an executive session under RCW 42.30.110 is to be held, the regular meeting may convene at 10:00 am, immediately recess to an executive session, which shall be closed to the public, after which the public session shall reconvene at noon. If necessary, an executive session may be held at any time after convening, including at the end of a regular meeting. If, at any time, a regular meeting falls on a legal holiday or on the day immediately after a legal holiday, then such regular meeting shall be held on the second business day after the legal holiday. All regular meetings shall include an opportunity at or before the meeting for public comment.*