

MEETING MINUTES

Port of Tacoma Commission



REGULAR MEETING

August 15, 2023 - 12:00 PM Public Session Start

Fabulich Center, Room #104: 3600 Port of Tacoma Road, Fife

The Port of Tacoma Commission met for a regular meeting on **August 15, 2023** at the Fabulich Center, 3600 Port of Tacoma Road, Fife, WA. Commissioners Deanna Keller and Dick Marzano were present & in person, Commissioners Kristin Ang and Don Meyer joined the meeting remotely, and Commissioner John McCarthy was absent & excused.

CALL TO ORDER | EXECUTIVE SESSION:

Commissioner Deanna Keller, Port of Tacoma Commission President, called the meeting to order at **10:02 a.m.** and announced that the Commission would recess into a closed **Special Order of Business** until **10:30 a.m.** to discuss a labor collective bargaining agreement. The Commission would then recess into an **Executive Session** until **12:00 p.m.** to discuss:

- A. One (1) Potential Property Acquisition Item – RCW 42.30.110(1)(b)
 - B. One (1) Item of Potential Property Acquisition – RCW 42.30.110(1)(b) **and** Potential Litigation – RCW.42.30.110(1)(i)
 - C. One (1) Potential Litigation Item – RCW 42.30.110(1)(i)
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RETURN TO ORDER:

- Commissioner Keller returned the meeting to order at **12:00 p.m.**, followed by the Pledge of Allegiance. Commissioner Keller also acknowledged that we are situated on the shores of the Salish Sea and reside on the ancestral lands of the Puyallup Tribe of Indians.
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APPROVAL OF AGENDA:

- Commissioner Keller proposed to amend the agenda order and move item 7A – Special Order of Business to take place after the approval of the agenda.
 - The amended agenda was adopted by unanimous consent.
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SPECIAL ORDER OF BUSINESS:

A. Recognition of Retirees – Pete Marzano and Dave Fjeld

Pete Marzano is retiring from the Port after 34+ years and Dave Fjeld is retiring after 31 years. Both were leaders within their unions, as well as at the Port. They were thanked for their dedication, service and loyalty. Framed photos of the Port when they started and of the current look were presented to both employees.

EXECUTIVE DIRECTOR'S REPORT – Eric Johnson

- ILWU Local 23 is filling a 40-foot container of donated items to be sent to Maui to aid the community after the fires in Lahaina. Items such as canned food, baby supplies, blankets, bottled water will be sent.
- The Port is collecting school supplies in a Stuff the Bus donation drive, as we've done in past years.

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- The Port’s annual Boat Tours went well. Approximately 1,200 community members attended, and the tours filled up in just three days this year. The Community Outreach Team, staff and Commissioners who volunteered at the event were thanked. Popular
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PUBLIC COMMENT:

- Dave Walter from the Port of Tacoma Maintenance Department and the ILWU Local 22 Union Shop Steward for the swing shift spoke on the current collective bargaining agreement efforts.
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CONSENT AGENDA:

- A. Minutes: July 18, 2023
- B. Check Certifications: Checks during the period of 7/11/23 to 8/3/23.
- C. Resolution 2023-11-PT: Appoint Lisa Billak as the Public Records Officer for the Port of Tacoma
- D. Resolution 2023-13-PT: Amending Port of Tacoma 2023 Amended & Restated Bylaws

MOTION by Meyer: “Approve the above Consent Agenda.”

Motion was made by Commissioner Meyer and seconded by Commissioner Marzano.

VOTE: Motion Carried 4-0

Commissioner Ang	Aye
Commissioner Keller	Aye
Commissioner Meyer	Aye
Commissioner Marzano	Aye

COMMISSION ACTIONS:

A. ILA #2 with Tacoma Public Schools

Alisa Praskovich (Chief—Strategic Projects & Commission Relations) & Thais Howard (Director--Engineering) with the Port of Tacoma and Morris Aldridge (Executive Director—Planning & Construction) & Alicia Lawver (Director—Strategic Planning) presented. The components and scope of the second interlocal agreement between the Tacoma School District and the Port of Tacoma for a Maritime Skills Center were reviewed, and the timeline and next steps were presented.

MOTION: “Authorize the Executive Director to enter into a second Interlocal Agreement (ILA) between the Tacoma School District and the Port of Tacoma to provide a framework to engage in a planning and design process through initial design development, schematic design and cost estimating for the Project which includes development of a Port-owned property that will includes a South Puget Sound Maritime Skills Center operated by the District, and a Port Maritime Center to meet the business needs of the Port.”

Motion was made by Commissioner Meyer and seconded by Commissioner Marzano.

VOTE: Motion Carried 4-0

Commissioner Ang	Aye
Commissioner Keller	Aye
Commissioner Marzano	Aye
Commissioner Meyer	Aye

B. Resolution 2023-08-PT: Code of Governance & Conduct Update

Heather Burgess (Legal Counsel) with the Port of Tacoma and Commissioners Ang & Marzano presented the updates to the Code of Governance and Conduct. The amendments were reviewed by an ad hoc committee, consisting of Commissioners Ang and Marzano, formed specifically for the review. The changes align with the Northwest Seaport Alliance’s Code of Governance and Conduct for Commissioners, better define timelines, procedures, processes and evaluations, and reflect the committee’s recommendations.

MOTION: “Approve Resolution 2023-08-PT adopting an Amended Code of Governance and Conduct for Port of Tacoma Commissioners.”

Motion was made by Commissioner Marzano and seconded by Commissioner Ang.

VOTE: Motion Carried 4-0

Commissioner Ang	Aye
Commissioner Keller	Aye
Commissioner Marzano	Aye
Commissioner Meyer	Aye

C. EBC Site Clean-up Planning – Project Authorization

Sarah Weeks (Project Manager II—Environmental) with the Port of Tacoma presented. The Port and the Washington State Department of Ecology agreed to an amendment of Agreed Order DE 9553, which will commit the Port to complete a supplemental remedial investigation, a feasibility study, and create a clean-up plan for Parcel 1B—Earley Business Center. The presentation today seeks authorization for both additional costs and the amendment. The two requests were taken in one motion and one vote.

MOTION: “To approve:

- 1. Project authorization in the amount \$430,000 for a total authorized amount of \$2,793,000 for work associated with the Parcel 1B Earley Business Center.**
- 2. Authorization to enter an amendment to Agreed Order DE 9553 with the Washington State Department of Ecology for Parcel 1B Earley Business Center.”**

Motion was made by Commissioner Meyer and seconded by Commissioner Ang.

VOTE: Motion Carried 4-0

Commissioner Ang	Aye
Commissioner Keller	Aye
Commissioner Marzano	Aye
Commissioner Meyer	Aye

D. Arkema Interim Action Design – Project Authorization

Scott Hooton (Project Manager II—Environmental & Planning) & Brett Ozolin (Project Manager II--Engineering) with the Port of Tacoma presented on the clean-up efforts between the Port and the Washington State Department of Ecology, to address arsenic concentrations in the Arkema Manufacturing area. The presentation today seeks authorization for both additional costs associated with the feasibility study and engineering design testing, and the Arkema remediation program. The two requests were taken in one motion and one vote.

MOTION: "To approve:

- 1. Project authorization increase in the amount of \$1,750,000, for a total authorized amount of \$7,513,794 for the Arkema Manufacturing Area Feasibility Study and engineering design testing, Master Identification No. 096201.**
- 2. Project authorization increase in the amount of \$1,007,000 for a total authorized amount of \$1,327,000, for the Arkema Manufacturing Area Interim Action, Master Identification No. 101585.01. This effort is a portion of the Arkema Remediation program (MID 096201 and 101585.01)."**

Motion was made by Commissioner Marzano and seconded by Commissioner Meyer.

VOTE: Motion Carried 4-0

Commissioner Ang	Aye
Commissioner Keller	Aye
Commissioner Marzano	Aye
Commissioner Meyer	Aye

E. Grant Fund Acceptance: Pierce County Flood Control Zone & Stormwater Infrastructure

Mindi Kellar (Sr. Water Quality Manager) with the Port of Tacoma presented on the Stormwater Infrastructure Comprehensive Plan. The Washington State Department of Ecology requires the Port to keep updated maps of our systems, including outfall locations, pipe diameters, material and other attributes. The scope of the work and next steps were reviewed. The presentation today seeks authorization for both funding associated with the project and approval to accept a Pierce County Flood Control Zone District grant. The two requests were taken in one motion and one vote.

MOTION: "To approve:

- 1. Authorization in the amount of \$210,000 for a total authorized amount of \$335,000 for work associated with the Stormwater Infrastructure Comprehensive Plan project, Master Identification No. 101636.01**
- 2. Authorization to enter into a grant agreement with the Pierce County Flood Control Zone District for \$125,000 to create the Stormwater Infrastructure Comprehensive Plan."**

Motion was made by Commissioner Meyer and seconded by Commissioner Marzano.

VOTE: Motion Carried 4-0

Commissioner Ang	Aye
Commissioner Keller	Aye
Commissioner Marzano	Aye
Commissioner Meyer	Aye

NEW BUSINESS: None

COMMITTEE REPORTS: None

ISSUE BRIEFINGS: None

ANNOUNCEMENTS / COMMISSIONER COMMENTS:

Commissioner Meyer – Thanked staff for their efforts on the Boat Tours event this year and spoke about the WestRock Mill closure and its impact on our community.

Commissioner Ang – Also commented on the WestRock Mill closure. Congratulated Rob Healy and Sarah Weeks who accepted the 2023 Phoenix Award on behalf of staff and the Port. Leslie Barstow & Katie Shelton were recognized for their work on this year's Boat Tours. Appreciated attending Port night at the Tacoma Rainiers baseball game.

Commissioner Marzano – Echoed comments on the WestRock Mill closure and also recognized staff's efforts for the Boat Tours. He thanked the two retirees for their service. He would like to see more opportunities for the Port family to get together.

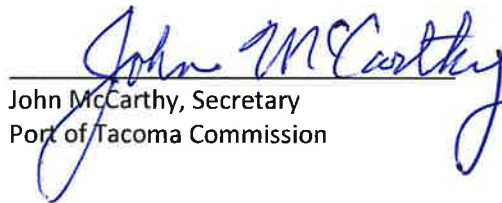
Commissioner Keller – Recognized the work of the environmental group and enjoyed the opportunity to see them receive the 2023 Phoenix Award. She and Commissioner Ang visited the City of Fife to view the jobs programs and the tiny homes that the Commission helped fund for homeless outreach efforts.

ADJOURNMENT: Commissioner Keller adjourned the meeting at **1:43 pm.**

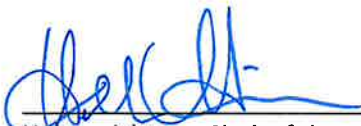
Attest:



Deanna M. Keller, President
Port of Tacoma Commission



John McCarthy, Secretary
Port of Tacoma Commission



Helen Hickman, Clerk of the Port
Port of Tacoma