

MINUTES  
COMMISSION MEETING  
May 21, 2020

The Port of Tacoma Commission met for its regular commission meeting, Thursday, May 21, 2020. Commissioners Ang, Keller, McCarthy, Marzano and Meyer were all present via video conference.

10:00 AM EXECUTIVE SESSION

1. CALL TO ORDER AND EXECUTIVE SESSION ANNOUNCEMENT

Commissioner McCarthy called the meeting to order at 10:00 a.m. and immediately recessed to executive session for approximately 75 minutes to discuss one litigation/potential litigation item and to review the performance of a public employee as authorized by RCW 42.30.110(1)(i) and (g). No votes or actions were taken during executive session.

12:00 NOON PUBLIC SESSION

1. RETURN TO ORDER AND FLAG SALUTE:

Commissioner McCarthy reconvened the meeting at 12:00 noon. He made a special announcement regarding meeting protocols in light of COVID-19 and the Governor's Stay Home, Stay Healthy" order and Proclamations related to the Open Public Meetings Act. Commissioner McCarthy then lead the Pledge of Allegiance.

**It was moved and seconded** to add a vote on the Local Economic Development Investment Fund recommendations to the action agenda as item 5C.

**The motion carried 4-1 by the following vote:**

Commissioner Ang	Aye
Commissioner Keller	Aye
Commissioner McCarthy	No
Commissioner Marzano	Aye
Commissioner Meyer	Aye

Discussion:

- The Local Economic Development Fund Investment Committee unanimously recommended supporting certain infrastructure projects in the cities of Lakewood, Puyallup, Sumner. The cities were told the items would come before the Commission for action this month, however the item was removed from the agenda. Commission President explained that the item was set over for one month so the Port would have a better understanding of the budget impacts of Covid-19 prior to a vote.
- Commissioner Keller moved to return the item to the agenda. Commissioner Ang seconded. It was noted that funds would not be expended until 2021. The municipalities need the funds in their grant seeking. The cities are critical to the transportation corridor.

2. CONSENT AGENDA:

**It was moved and seconded to approve consent agenda items 2A(1) and 2A(2) and 2B(1) and 2C**

A (1). Approval of the Minutes of April 16, 2020

(2). Approval of the minutes of May 6, 2020

B. (1). Approval of the payment of checks 226687 through 226967 and 226969 through 226983, and wire transfers in the total amount of \$36,697,323.53 during the period April 4, 2020 through May 8, 2020, certified by the Port of Tacoma auditor.

**The motion carried unanimously 5-0.**

**It was moved and seconded to approve item 2B(2)**

B (2). Approval of the payment of check 226968 to the State Auditor's Office in the total amount of \$169.65 issued on May 7, 2020 certified by the Port of Tacoma auditor.

**The motion carried unanimously 4-0.** *(McCarthy abstained – family relationship to the State Auditor)*

An announcement was made by the Port of Tacoma Executive Director confirming that the items on the agenda fall within the Governor's Stay Home, Stay Healthy" order and Proclamation 20-28 and 2-28.1 related to the Open Public Meetings Act.

3. PUBLIC COMMENT: None.

4. BRIEFINGS: *Item moved to section 6, item B.*

5. ACTIONS:

A. *Item pulled.*

B. Videography Contract.

Presenter: Mark Little, Director, Contracts and Purchasing.

**It was moved and seconded** to authorize the Port of Tacoma Executive Director, or his delegate to enter into Personal Services Agreement No. 071300 with WorkTank Enterprises, LLC for Video Production and Web Streaming Services in the amount of \$580,000 over a four (4) year period.

**The motion carried unanimously 5-0.**

Discussion:

- The cost reflected in the materials presupposes 13 meetings per year.
- Prices differ per venue and equipment requirements.

C. Local Economic Development Investment Fund.

**It was moved and seconded** to authorize the Executive Director, or his designee, to execute Interlocal Agreements with the Cities of Lakewood, Puyallup and Sumner for long-term, job creating road and freight infrastructure projects in the total amount of \$150,000.

**The motion carried 4-1 by the following vote:**

Commissioner Ang	Aye
Commissioner Keller	Aye
Commissioner McCarthy	No
Commissioner Marzano	Aye
Commissioner Meyer	Aye

Discussion:

- Commissioner McCarthy supports the projects but recommends postponing a vote on the projects for one month in order to better understand the impacts of the pandemic on the Port's budget.
- The following projects were recommended by the Local Economic Development Investment Fund Review Committee at the April 16, 2020 meeting:
  - City of Lakewood \$50,000: 146<sup>th</sup> SW industrial park road improvements.
  - City of Puyallup \$25,000: Meridian Avenue Restoration Project.
  - City of Sumner \$50,000: Stuart Road Bridge Replacement.
  - City of Sumner \$25,000: 166<sup>th</sup> Avenue E. Reconfiguration Project.

6. GENERAL BUSINESS:

A. Strategic Plan Update

Presenters: Jim Darling, Matt Hoffman, Jeff Marcell and Charla Skaggs of Maul Foster Alongi (MFA)

Discussion:

- MFA presented a proposed reboot of the approach to strategic plan development for the Port. The change in approach is needed due to current impacts of COVID-19 including physical distancing restrictions, expectations of outcomes, and market and economic strategy.
- Commissioner Meyer suggested the scope include transportation issues in the Tideflats and education and training opportunities. He also noted implementation strategy is key.
- Commissioner Ang spoke regarding results of the staff survey. She stated the Commission needs to make clear its policy and support Port staff to complete the mission.
- Port Executive Director, Eric Johnson, added the transportation issue was to be addressed in parallel with The Northwest Seaport Alliance's gateway infrastructure plan which has been postponed.

B. Gig Harbor History Museum (HHM).

Presenters: Leslie Barstow and Stephanie Lile, Curator of Collections at HHM.

Ms. Lile gave a presentation on how the \$15,000.00 investment made by the Port has helped the Harbor History Museum including examples of the exhibits and projects impacted.

C. Executive Director Announcements, Events, Recognitions

Eric Johnson highlighted items that will be coming before the commission at the June meeting.

7. COMMISSIONER COMMENTS:

Commissioner Ang: Expressed concern regarding the Tacoma Mayor's proposed amendment to the interim regulations regarding the Tideflats Subarea Plan process. The Mayor removed the amendment but had support of other council members. Commissioner Ang expressed concern that the Port's interest be known. She has been asked to speak at an equity and education event. She commented on the good volunteer work the Port is involved in. She thanked Ms. Lile for the Gig Harbor waterfront presentation.

Commissioner Meyer: Suggested a proclamation regarding the contributions of Karl Anderson to the Port and community.

Commissioner Marzano agreed with bringing forth a proclamation regarding Mr. Anderson. He thanked Ms. Lile for the Gig Harbor History Museum presentation.

Commissioner Keller moved for special meeting to discuss the potential purchase of Tacoma Rail. Commissioner Marzano seconded. The motion was subsequently withdrawn, without objection, though the topic will be brought forward at a special meeting. Commissioner Keller also called for a committee to address needed updates to the Port's bylaws. Commissioners Ang and Keller will serve on that committee.

Commissioner McCarthy supports a proclamation for Karl Anderson and will help with it. He commented on the Steering Committee's role in in the Tideflats Subarea Plan.

8. ADJOURNMENT:

There being no further business before the Commission, the meeting adjourned at 2:15 p.m.



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John McCarthy, President  
Port of Tacoma Commission

Attest:



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Don Meyer, Secretary  
Port of Tacoma Commission



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Juliet Campbell, Clerk of the Port  
Port of Tacoma