

SPECIAL COMMISSION MEETING – AUGUST 15, 2019



**BOARD OF COMMISSIONERS
Pierce County Skills Center (PCSC)
16117 Canyon Road East, Puyallup, Washington**

COMMISSIONERS PRESENT:

Clare Petrich, President
Don Johnson, Vice President
Dick Marzano, 1st Assistant Secretary
Don Meyer, 2nd Assistant Secretary
John McCarthy, Secretary

STAFF PRESENT:

Eric Johnson, Executive Director
Carolyn Lake, Legal Counsel
Scott Francis, Director, Real Estate
Alisha Peña, Sr. Planner
Evette Mason, Mgr. Government Affairs
Rod Koon, Sr. Mgr. Communications
Hughes Wike, Engineering Project Mgr. II
Deanna Seaman, Sr. Project Mgr. Water Quality
Leilani Berinobis, Executive Administrative Assistant
Juliet Campbell, Clerk

COMMISSIONER EXCUSED:

11:30 AM EXECUTIVE SESSION

CALL TO ORDER AND RECESS INTO EXECUTIVE SESSION:

Commissioner Petrich called the meeting to order at 11:30 a.m. and recessed into executive session for 30 minutes to discuss three litigation/potential litigation items per RCW 42.30.110(1)(i). No votes or actions were taken.

12:00 NOON SPECIAL COMMISSION MEETING

1. RETURN TO ORDER:

Commissioner Petrich reconvened the special commission meeting at 12:05 p.m. and lead the Pledge of Allegiance.

Michelle Ledbetter, Director of the Pierce County Skills Center (PCSC) provided an overview of the PCSC. PCSC is a regional facility where students from multiple school districts gain access to high-demand career and technical education programs. They serve 10 school districts, 27 high schools. A video highlighting students and programs at the PCSC was played.

The PCSC is looking for future partnerships with the Port. They will soon have shop space opening in one of their buildings and will be looking toward maritime careers and positions available in the Port. SeaScouts, Cal-Maritime Academy, and the Tideflat Certification Program at the Tacoma School District were discussed.

2. CONSENT AGENDA:

It was moved and seconded to approve the Consent Agenda, including approval of the July 18, 2019 minutes, and approval of the payment of checks 223823 through 224108, and wire transfers in the total amount of \$15,292,605.10 during the period of July 6, 2019 through August 2, 2019.

The motion carried unanimously.

3. PUBLIC COMMENT:

Tom Seigel, Bethell School District superintendent. Commented on the lack of Pierce Transit access. There are 202 square miles, and only 3 miles of transit, all along Pacific Avenue. He said there is no bus service to Frederickson, no service on Meridian or Canyon. Expanding transit service to Canyon would decrease congestion for trucks and allow more students to attend the PCSC. Advised that the Bethel School District Board of Directors intends to approve a resolution to the Pierce County Council and Pierce Transit Board to expand bus lanes into this area.

Commissioner Petrich announced that item 5C was pulled from the action agenda.

4. STAFF UPDATES:

A. All Hazard Mitigation Plan Update

Presenter(s): Alisha Peña, Debbie Bailey

- The existing All Hazard Mitigation Plan will expire July 23, 2020.
- The plan is a roll-up of several different actions and initiatives undertaken by Port staff on a regular basis. It is a coordinated effort of 81 jurisdictions divided into 5 regions. The Puyallup Tribe has its own standalone plan.
- Debbie Bailey from the Pierce County Department of Emergency Management provided an overview of the Plan, the process and the reasons for the Port's participation.
- There are 7 sections to the plan, the greatest emphasis will be on sections 4 (risk assessment) and section 5 (mitigation strategies).
- Plans are approved by the state and FEMA. If approved, staff will return with the approved Plan for adoption by the Commission by resolution.
- Maintaining the Plan opens up grant funding opportunities including the Pre-Disaster Mitigation Grant and a Post Hazard Mitigation grant.
- Public outreach is a requirement of the process. Commissioner Meyer wants to make certain our customers are contacted as part of this. One of the groups the Port will be engaging with is the Facility Security Officers (FSO) meeting. The FSO meetings include representations from labor, from terminal operators, U.S. Coast Guard, etc.

B. 2019 Q2 Performance Goals and Expectations

Presenter(s): Eric Johnson

- The creation of a timeline and scope for updating the Port of Tacoma Strategic Plan by Q4 is underway. Eric Johnson intends to request authorization at next month's meeting to publish an RFP, interview consultants and execute a contract. Commissioner Meyer wants the definition of transportation to include road and rail. Commissioner Johnson emphasized the need for an implementation plan along with the strategic plan.
- The Thorne Road property development design authorization is now expected to come before the Commission in September 2019.
- The Port received a letter of support from the Puyallup Tribe for the Wapato Creek project.
- Puyallup River Bridge opening has been delayed until Q3 2019. The bridge is anticipated to open in the second half of September. It will be able to accommodate empty container trucks.

- Commissioner McCarthy stressed the importance of the South Intermodal Yard and acquiring that property to control the Port's usage of the property. He said that should be a high priority in terms of land use.

C. Frederickson Town Center Update

Presenter(s): Rod Koon

- Provided a recap of the development of Frederickson.
- The Port first bought property in Frederickson in 1968. Part of the concept of the Port was to have property away from the waterfront where manufacturing could take place and some of the products could be shipped through the Port. This would be property the Port was willing to sell versus long-term leases.
- Businesses in Frederickson include the Boeing Wing Responsibility Center, Toray Composites, YCA Timber, Medallion Foods, JamesHardie, Carlson, Ikea and others.
- Some statistics on Frederickson include there are 21 acres of industrial lands. There are 37 companies located there accounting for approximately 4300 jobs, \$350 million in wages and 2.4 billion in economic impact.
- The last two parcels were marketed as one, and they are under a pending sale expected to close toward the end of the year.
- Commissioners commented on the intergovernmental cooperation that was required to make Frederickson a success. It was noted that projects such as these, and having educational institutions like PCSC in the area, keep good paying jobs in the community.

5. ACTION AGENDA:

A. Building Demolitions

Presenter(s): Scott Francis, Hughes Wike

It was moved and seconded to authorize project authorization in the amount of \$2,077,000, for total authorized amount of \$2,458,000, for the building demolitions at 2306 and 2338 East 11th Street, 3502 Lincoln Avenue, and 1110 Alexander Avenue, Master Identification Nos. 101442.01, 101442.02, 101442.03 and 101452.01.

The motion carried unanimously.

- Commissioner Meyer would like staff to investigate a design-build/design-demolish process in the future.
- All three properties have potential tenants once they become available.

B. Interlocal Agreement with City of Tacoma

Presenter(s): Deanna Seaman

It was moved and seconded to authorize the Port of Tacoma Executive Director to execute a one-year extension of the Interlocal Agreement with the City of Tacoma for Mutual Cooperation & Support Regarding Agency Stormwater Management.

The motion carried unanimously.

- Merita Trohimovich, P.E. Principal Engineer, City of Tacoma Surface Water Center for Urban Waters attended the meeting and expressed appreciation for the cooperative nature of the agreement.

C. *PULLED*

6. GENERAL BUSINESS:

A. Executive Director Events, Announcements, and Recognitions

- The Port's annual boat tours were a success.
- The Port was represented by two commissioners and the executive director at the Puyallup River Bridge renaming ceremony.
- The Port's Touch-a-Truck event is happening in September.
- The Port's Strategic Plan RFP will come before the Commission next month.
- TOTE Maritime has announced they will relocate to Tacoma.
- Interest rates have hit record lows and the Port's finance team will be looking into refinancing debt.
- The regular September Commission has been rescheduled. It will be a special meeting and is scheduled for September 26, 2019.
- There is a Study Session scheduled for August 16, 2019 with University of Washington Tacoma.

7. COMMISSIONER COMMENT:

Commissioner Marzano: Thanked staff volunteers for the various Port activities at community events such as the boat tours and farmers markets.

Commissioner Meyer: Would like the Port's executive director to give some thought on how the Port may want to position itself on the issue of public transportation raised by Superintendent Seigel.

Commissioner Johnson: Skill-based training is critical regardless of profession. Places like the PCSC provide insight for young people to know what they want and, importantly, what they don't want in life.

Commissioner McCarthy: He appreciates the sound and room setup. He will be taking a grandchild to the Touch-a-Truck event. He and Commissioner Petrich attended the renaming ceremony of the Puyallup River Bridge. He requested an update on Sound Transit 3 station locations near the Tidelands.

Commission Petrich: Provided an update related to the Subarea Plan. The Port identified Greg Underbrink VP of Business Development for Ports America and Brenda Martin, VP of Husky Terminals as interested in serving as possible Port appointees in the Business and Industry category. In the Water Quality category, the Port identified Joel Baker UWT Director Center for Urban Waters and Bruce Martin, Westrock Energy Resource Manager.

8. ADJOURNMENT: There being no further business before the Commission, the meeting adjourned at 1:38 p.m.



Clare Petrich, President
Port of Tacoma Commission

ATTEST:



Don Johnson, Vice President
Port of Tacoma Commission



Juliet Campbell, Clerk of the Port
Port of Tacoma

Pierce County Skills Center

16117 Canyon Road E. - Puyallup, WA 98375
253.683.5950 - www.pcskillscenter.org

PCSC Mission

The Pierce County Skills Center is committed to providing rigorous technical and professional experiences that prepare students for high demand, high wage jobs and post secondary education.

Participating Districts

Bethel	Eatonville	Fife	Franklin Pierce
Orting	Steilacoom	Sumner	Tacoma
University Place	White River		

Programs

Aerospace Composites	Aerospace Machining/Fabrication
Automotive Technology	Construction Trades
Cosmetology*	Criminal Justice
Culinary Arts	DigiPen Video Game Development
Fire Science & Emergency Services	Medical Careers
PC Networking & Hardware Repair	Pre-Pharmacy Technology
Pre-Physical Therapy & Sports Medicine	Pre-Veterinary Technology

* Off Site—Clover Park Technical College

Benefits to Completing a Skills Center Program

- Provides regional, career-specific programs not typically available at local high schools
- Provides an opportunity for a seamless program of study
Middle School CTE → High School CTE → Skills Center → Employment/Apprenticeship/2 & 4-year Colleges
- Prepare for entry-level job placement with workplace readiness skills, industry-specific technical skills and 21st Century Leadership skills
- Prepare for college entry through rigorous, applied learning
- Earn credit in both career and technical education and basic education subject areas
- Participate in job shadows, internships, pre-apprenticeships, and worksite learning
- Earn industry certification
- Develop a personal career portfolio
- Participate in a wide range of leadership activities/programs
- Prepare for the transition from school to work and/or post-secondary education through employment searches, financial aid and college admissions workshops, and mock interviews
- Receive advanced placement and/or college credit through articulation agreements with post-secondary partners

Student Participation

- 11th & 12th graders
- 1/2 day at their home high school—1/2 day at PCSC
- PCSC also serves students up to the age of 21—students must be engaged in a high school or a GED program and reside in one of our participating school districts

Certifications

- Aerospace Manufacturing
- ASE (Automotive Service Excellence)
- A+, Network+, Security, MCSA
- Career Skills Certificate – Precision Exams - All programs
- Certified Nursing Assistant
- CPR/First Aid
- Forklift
- Incident Command Systems
- OSHA 10
- Pharmacy Assistant
- ServeSafe/Health Card
- Unity

Transportation

Student transportation is the responsibility of the sending school district

PCSC

PIERCE COUNTY SKILLS CENTER

learning
industry
necessary
education,
workforce.

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QUESTIONS? CONTACT US!

Please contact PCSC if you have any questions. We would be happy to schedule a campus tour, arrange a program visit, and answer any questions you may have regarding our programs or enrollment.

CONTACT INFORMATION

Main Line: 253.683.5950
Website: www.pcskillscenter.org
Email: info@pcskillscenter.org
Address: 16117 Canyon Road East
Puyallup, WA 98375

PCSC is an Equal Opportunity Employer and complies with all federal rules and regulations include Title IX/RCW 28A.640 and Sec. 504. PCSC does not discriminate on the basis of sex, race, creed, religion, color, national origin, honorably discharged veteran or military status, sexual orientation including gender expression or identity, the presence of any disability or the use of a trained service animal by a person with a disability including student participation in educational programs and extracurricular activities. Contact the Assistant Director of Human Resources at (253)683-6023 or the Executive Director of Special Services at (253) 683-6921 about section 504 compliance.

YOUR FUTURE, OUR FOCUS

PCSC MISSION

The Pierce County Skills Center is committed to providing rigorous technical and professional experiences that prepare students for high demand, high wage jobs and post secondary education.

ENTRANCE REQUIREMENTS

PCSC currently serves high school students, ages 16-20, from one of our member districts and, space permitting, Pierce County students with their GED, home school, and private school students also ages 16-20. Certain programs may have specific entrance requirements. Students interested in attending PCSC should meet with their school counselor, complete an application, and return it to PCSC.

TUITION & FEES

All programs at PCSC are tuition free. Programs may have material/supply fees associated with the course.

SECOND YEAR PROGRAM OPTIONS

Several PCSC programs allow for highly-motivated students to attend for a second year in order to acquire more in-depth knowledge in the field of study. Instructor permission is required. Students may also attend PCSC for a second year in a different program.

MEMBER DISTRICTS

Bethel • Eatonville • Fife • Franklin Pierce • Orting • Steilacoom • Sumner • Tacoma • University Place • White River

COLLEGE PARTNERS

Bates Technical College • Clover Park Technical College • DigiPen Institute of Technology • Pierce College



Program Descriptions

AEROSPACE COMPOSITES

The Aerospace Composites program is designed to prepare students to fabricate, assemble and repair composite materials. Students design, build and repair composite parts and assemblies using the same techniques as our industry partners. Students also earn a locally-developed Manufacturing Certificate. Program fees apply.

DUAL CREDIT: Up to 13 credits

CERTIFICATIONS: First Aid/CPR, Locally Developed Manufacturing Certificate

CREDIT EQUIVALENCY: Technical/3rd Yr Math - 1.5, Occupational Ed - 3.0 (Per Year)

AEROSPACE MACHINING/FABRICATION

The Aerospace Machining/Fabrication program is designed to teach students the use of hand tools and industrial machines as they apply to aerospace and manufacturing. This program will also focus on the materials and technologies used in manufacturing. Students will receive instruction in trade tools, blueprint reading, precision measurement, CAD and Rhino software. Program fees apply. Year 2 option available.

DUAL CREDIT: Up to 20 credits

CERTIFICATIONS: First Aid/CPR, Locally Developed Manufacturing Certificate

CREDIT EQUIVALENCY: Technical/3rd Yr Math - 1.5, Occupational Ed - 3.0 (Per Year)

AUTOMOTIVE TECHNOLOGY

The Automotive Technology program is designed to train students for a variety of jobs within the automotive industry. Students will focus on maintenance and light repair in an environment set up just like an automotive service department. Students will service and diagnose vehicles, complete tune-ups, conduct brake and suspension repairs, and perform wheel alignments. Program fees apply. Year 2 option available.

DUAL CREDIT: Up to 13 credits

CERTIFICATIONS: First Aid/CPR, ASE (varies - up to 10 certifications)

CREDIT EQUIVALENCY: Occupational Ed - 4.5 (Per Year)

CONSTRUCTION TRADES

The Construction Trades program is a pre-apprenticeship program designed to prepare students for direct entry into an apprenticeship by meeting rigorous academic and industry standards. This course covers both residential and commercial construction with an emphasis on job-site safety through hands-on projects, guest speakers and field trips. Students will learn framing, roofing, blueprint reading, estimating costs and site preparation. Year 2 option available. Must be able to lift up to 50 pounds.

DUAL CREDIT: Up to 25 credits

CERTIFICATIONS: First Aid/CPR, Forklift, OSHA 10, Pre-Apprenticeship Certificate

CREDIT EQUIVALENCY: Technical/3rd Yr Math - 1.5, Occupational Ed - 3.0 (Per Year)

COSMETOLOGY - OFF SITE

The Cosmetology program, located at Clover Park Technical College, is designed to train students in haircutting, current styling trends, hair coloring and safety & sanitation in a hair salon setting. Students will begin the program in July before their senior year through the next August after graduation and will earn the 1,400 hours (5 quarters) of instruction required to take the state licensing examination. Students may also attend Clover Park Technical College for two additional quarters to earn an Associates Degree. Students attend class in the evenings and must provide their own transportation. Program fees apply. **PROGRAM REQUIREMENT:** Students must be a senior at the time of enrollment. **OFF SITE:** Clover Park Technical College

DUAL CREDIT: Up to 99 credits

CERTIFICATIONS: First Aid/CPR, WA State Cosmetology License

CREDIT EQUIVALENCY: Chemistry-Other - 1.5, Occupational Ed - 3.0 (Per Year)

CRIMINAL JUSTICE

The Criminal Justice program is designed to prepare students with preliminary training for careers in law enforcement. Upon completion of this program, students will have a working knowledge of criminal law, policing procedures, forensics, and their application to various divisions of the criminal justice system. **PROGRAM REQUIREMENT:** Must be able to pass a criminal background check.

DUAL CREDIT: Up to 17 credits

CERTIFICATIONS: First Aid/CPR

CREDIT EQUIVALENCY: Fitness & Conditioning Activities - 1.5, CWI or Civics - 1.5, Occupational Ed - 1.5 (Per Year)

CULINARY ARTS

The Culinary Arts program is designed to prepare students for a promising career in the food service or hospitality industry. Students will learn kitchen procedures, sanitation and safety, menu planning and costing, dining room service, baking/food preparation, and banquet and catering service taught by industry professional in a state-of-the-art facility. Students will also assist in the operation of our on-site cafe, *The Glacier Grill*. Program fees apply. Year 2 option available.

DUAL CREDIT: Up to 17 credits

CERTIFICATIONS: WA State Food Handlers Permit, National ServSafe Certification, First Aid/CPR

CREDIT EQUIVALENCY: Creative Arts-Sculpture - 1.0, Occupational Ed - 3.5 (Per Year)

DIGIPEN VIDEO GAME DEVELOPMENT

The DigiPen Video Game Development program is designed to teach students to create video games using trigonometry and higher math, computer programming in C++, as well as, 2D and 3D animation. The course will prepare students with the skills necessary for the video game industry's need for qualified video game programmers and artists.

Program fees apply. Year 2 option available. **PREREQUISITE:** Successful completion of Algebra I

DUAL CREDIT: Up to 5 credits - Students will also take the AP Computer Science Principles exam

CERTIFICATIONS: Unity

CREDIT EQUIVALENCY: Technical/3rd Yr Math - 1.5, Occupational Ed - 3.0 (Per Year)

FIRE SCIENCE & EMERGENCY SERVICES

The Fire Science & Emergency Services program is designed to prepare students for a careers as a firefighter and other emergency services careers such as, EMT, fire investigator, and building investigator. Students will learn the academic requirements associated with being a firefighter. Students will use industry firefighting equipment such as hoses, turnout gear, SCBAs, and a working fire engine. Program fees apply. Year 2 option available.

DUAL CREDIT: Up to 17 credits

CERTIFICATIONS: First Aid/CPR, Incident Command Systems (multiple certifications)

CREDIT EQUIVALENCY: Fitness & Conditioning Activities - 1.5, Occupational Ed - 3.0 (Per Year)

MEDICAL CAREERS (NA-C)

The Medical Careers program is designed to prepare students for initial certification as a Nursing Assistant (NA-C), as well as, continued training in nursing. Students spend time in the classroom and in an assisted living facility learning the procedures required for patient care including: taking blood pressure, temperatures, and pulse and respiration rates. Students will also learn how to bathe, groom, feed, lift, exercise, and position patients. Private transportation required for clinicals. Program fees apply. **PROGRAM REQUIREMENTS:** Must be a senior and pass a criminal background check. **PREREQUISITE:** Successful completion of Biology or other related science class.

DUAL CREDIT: Up to 24 credits

CERTIFICATIONS: First Aid/CPR, Nursing Assistant Certification, WA State HIV/AIDS Training

CREDIT EQUIVALENCY: Health - 1.5, Biology-Other - 1.5, Occupational Ed - 1.5 (Per Year)

PC NETWORKING & HARDWARE REPAIR

The PC Networking & Hardware Repair program is designed to provide students with a broad understanding of the installation, troubleshooting and management of computers, hardware, and computer networks in alignment to industry standards. Students will also learn cybersecurity fundamentals and automation for factories using Programmable Logic Controllers (PLC's). Program fees apply. Year 2 option available.

DUAL CREDIT: Up to 18 credits

CERTIFICATIONS: A+, Network+, Security+, PC Pro, MCSE (Testing fees may apply)

CREDIT EQUIVALENCY: - 3.0 (Per Year)

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PRE-PH

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